

**PUBLIC MEETING NOTICE**  
**SPECIAL OPERATIONS COMMITTEE**  
**Of the**  
**Board of Directors**  
**Capitol Area Development Authority**

**CADA Administrative Offices**  
**1522 14<sup>th</sup> Street, Sacramento**  
**Tuesday, May 17, 2011**  
**12:00 p.m.**

Committee Members: Ann Bailey, Committee Chair  
Bob Lagomarsino

1. Roll Call
2. Approval of Minutes: April 19, 2011
3. Items scheduled for the May 17, 2011, Board Meeting
  - A. East End Gateway Site 4 i6 Federal Grant Application (Southeast Corner of 16<sup>th</sup> and O Streets)  
  
*Recommended Action:* Adopt resolution approving the i6 Federal Grant Application for East End Gateway Site 4.  
Contact: Tom Kigar, Development Director
  - B. East End Gateway Site 5 (1610-1614 N Street)  
  
*Recommended Action:* Adopt resolution authorizing the Executive Director to enter into a Purchase Agreement with the Department of General Services, State of California. Adopt separate resolution authorizing the Executive Director to enter into an Option to Purchase Agreement and a Commitment to Provide Financing with BRIDGE Housing for the development of a HUD 202 Seniors Project at this site.  
Contact: Tom Kigar, Development Director
  - C. FY 2011/2012 Market Rate Rent Schedule and Rent Increase/Lease Methodology  
  
*Recommended Action:* Adopt resolution approving FY 2011/2012 Market Rate Rent Schedule and Rent Increase/Lease Methodology.  
Contact: Diana Rutley, Property Manager
  - D. Salary and Benefits Structure Review  
  
*Recommended Action:* Board Review and Discussion regarding survey report (information only)  
Contact: Jill Azevedo, Human Resources Manager and  
Jackie Whitelam, Deputy Executive Director
  - E. **CLOSED SESSION**
    - A. **CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54957.6 (a))**  
Unrepresented Employee: All Unrepresented Employees other than the Executive Director  
Agency Designated Representative: Paul Schmidt

4. Items for Discussion Only
  - A. Draft FY 2011-2012 General Operations Budget and Capital Investment Program Budget  
Contact: Noelle Mussen, Controller
5. Staff Reports/Updates/Transmittals
  - A. Financial Report for Period Ending: April 30, 2011
  - B. City Treasurer Monthly Investment Report for March 2011
6. Insurance Claim Activity
7. Opportunity for the Public to Address the Committee Regarding Matters not on the Agenda
8. Adjournment

Approved for transmittal:



Paul B. Schmidt, Executive Director

NOTE: THE COMMITTEE MAY TAKE ACTION ON ANY MATTER LISTED ON THE AGENDA. ADDITIONALLY, THE COMMITTEE MAY TAKE ACTION ON ANY MATTER NOT LISTED ON THE AGENDA TO THE EXTENT PERMITTED BY APPLICABLE LAW.

PURSUANT TO STATE AND FEDERAL LAW, IF YOU HAVE A REQUEST FOR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO ASSIST YOU IN PARTICIPATING IN THE MEETING, PLEASE CONTACT SHARON BENNETT, BOARD SECRETARY AT (916) 322-2114 TO MAKE SUCH A REQUEST. IN ORDER TO ALLOW ADEQUATE TIME TO ACCOMMODATE ANY REQUESTS, CADA ASKS THAT THE REQUEST BE MADE AT LEAST 24 HOURS PRIOR TO THE MEETING.