# SOMERSET PARKSIDE APARTMENTS (CONTRACT NUMBER 80-RHC-007) A PROJECT OF THE CAPITOL AREA DEVELOPMENT AUTHORITY SACRAMENTO, CALIFORNIA

Independent Auditor's Reports, Financial Statements and Supplemental Information

For the Fiscal Years Ended June 30, 2008 and 2007

#### (Contract Number 80-RHC-007)

#### A Project of the Capitol Area Development Authority For the Fiscal Years Ended June 30, 2008 and 2007

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Certified Public Accountants & Management Consultants

SACRAMENTO

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NEWPORT BEACH

SAN MARCOS

SAN DIEGO

Board of Directors Capitol Area Development Authority Sacramento, California

#### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of Somerset Parkside Apartments (Contract Number 80-RHC-07) (Project), a project of the Capitol Area Development Authority (Authority) as of and for the fiscal years ended June 30, 2008 and 2007, as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over the Project's financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note A, the financial statements present only the Project and do not purport to, and do not, present fairly the financial position of the Authority, as of June 30, 2008 and 2007, and the changes in its financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Project as of June 30, 2008 and 2007, and the changes in its financial position and its cash flows for the fiscal years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have issued our report dated November 28, 2008, on our consideration of the Authority's internal control over the Project's financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Project has not presented Management's Discussion and Analysis which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements. The supplemental information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Certified Public Accountants

Macion Sini ¿ O'lonnell LLP

Sacramento, California November 28, 2008

#### (Contract Number 80-RHC-007)

#### A Project of the Capitol Area Development Authority Statements of Net Assets June 30, 2008 and 2007

	2008	2007
Assets		
Current assets:		
Cash and cash equivalents	\$ 65,027	\$ 75,014
Restricted cash - tenant security deposits	7,400	7,850
Total current assets	72,427	82,864
Noncurrent assets:		
Restricted cash - reserve for replacements	16,658	9,663
Capital assets:		
Buildings and improvements, net		
of accumulated depreciation	293,364	350,120
Total noncurrent assets	310,022	359,783
Total assets	382,449	442,647
Liabilities		
Current liabilities:		
Accounts payable	6,105	14,964
Prepaid rent	2,509	1,212
Due to State - HCD	42,069	44,404
Security deposits	7,400	7,850
Total current liabilities	58,083	68,430
Net Assets		
Invested in capital assets, net of related debt	293,364	350,120
Restricted for replacements	16,658	9,663
Unrestricted	14,344	14,434
Total net assets	\$ 324,366	\$ 374,217

#### (Contract Number 80-RHC-007)

#### A Project of the Capitol Area Development Authority Statements of Revenues, Expenses and Changes in Fund Net Assets For the Fiscal Years Ended June 30, 2008 and 2007

	2008	2007
Operating revenues		
Rental revenue, net	\$ 118,673	\$ 111,687
HCD annuities	27,802	28,491
Less: Excess program payments	(13,091)	(28,979)
Net HCD annuities	14,711	(488)
Other revenues:		
Coin-operated laundry	3,035	2,820
Parking	1,493	1,739
Miscellaneous	2,126	2,957
Total operating revenues	140,038	118,715
Operating expenses		
Payroll:		
Salaries and benefits	29,774	27,901
Administrative:		
Legal and accounting services	6,127	3,221
Management fee	14,652	14,160
Media	336	386
Total administrative	21,115	17,767
Utilities	25,605	21,646
Operating and maintenance:		
Services and supplies	9,404	1,720
Courtesy patrol	2,505	2,004
Maintenance contract	8,526	7,355
Decorating and painting	4,334	2,655
Repairs and maintenance	28,122	42,158
Total operating and maintenance	52,891	55,892
Insurance and taxes:		
Insurance	7,029	7,891
Property taxes	1,147	288
Total insurance and taxes	8,176	8,179
Depreciation	56,756	57,675
Total operating expenses	194,317	189,060
Operating loss	(54,279)	(70,345)
Non-operating revenues		
Interest income	4,428	3,741
Change in net assets	(49,851)	(66,604)
Net assets, beginning of year	374,217	440,821
Net assets, end of year	\$ 324,366	\$ 374,217

#### (Contract Number 80-RHC-007)

## A Project of the Capitol Area Development Authority Statements of Cash Flows

#### For the Fiscal Years Ended June 30, 2008 and 2007

	2008	2007
Cash flows from operating activities:		
Rental receipts	\$ 119,970	\$ 111,824
HCD annuities	12,376	7,683
Other receipts	6,654	7,516
Tenant security deposits received	900	2,500
Payroll and related costs	(29,774)	(27,901)
Administrative expenses	(21,115)	(17,767)
Utilities expense	(25,605)	(21,646)
Operating and maintenance expenses	(61,750)	(57,648)
Tenant security deposits paid	(1,350)	(1,400)
Insurance and taxes expense	(8,176)	(8,179)
Net cash used for operating activities	(7,870)	(5,018)
Cash flows from investing activities:		
Interest receipts	4,428	3,741
Net decrease in cash	(3,442)	(1,277)
Cash and cash equivalents, beginning of year	92,527	93,804
Cash and cash equivalents, end of year	\$ 89,085	\$ 92,527
Cash and cash equivalents	\$ 65,027	\$ 75,014
Restricted cash:		
Tenant security deposits	7,400	7,850
Reserve for replacements	16,658	9,663
Total cash and cash equivalents	\$ 89,085	\$ 92,527

#### (Contract Number 80-RHC-007)

## A Project of the Capitol Area Development Authority Statements of Cash Flows

#### For the Fiscal Years Ended June 30, 2008 and 2007

	2008	2007
Reconciliation of operating loss to net cash		
used for operating activities:		
Operating loss	\$ (54,279)	\$ (70,345)
Adjustments to reconcile operating loss to net		
cash used for operating activities:		
Depreciation	56,756	57,675
Changes in assets and liabilities:		
Accounts payable	(8,859)	(1,756)
Due to State - HCD	(2,335)	8,171
Prepaid rent	1,297	137
Security deposits	(450)	1,100
Net cash used for operating activities	\$ (7,870)	\$ (5,018)

(Contract Number 80-RHC-007)
A Project of the Capitol Area Development Authority
Notes to the Financial Statements
For the Fiscal Years Ended June 30, 2008 and 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

Somerset Parkside Apartments (Project) is a 26-unit apartment complex located in downtown Sacramento, California. It provides housing for eligible low-income families under the State of California Department of Housing and Community Development (HCD) Rental Housing Construction Program (RHCP). This program provides long-term financing to construct the housing project and monthly annuities to fund operating deficits.

In accordance with a regulatory agreement dated April 8, 1982, the Capitol Area Development Authority (Authority) manages the Project. The Authority is a joint powers agency with a Board of Directors comprised of appointees of the City of Sacramento (City) and the State of California. The accompanying financial statements are not intended to present fairly the financial position or changes in financial position of the Authority in conformity with accounting principles generally accepted in the United States of America.

#### **Basis of Presentation**

The Project is accounted for using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. The Project distinguishes operating from non-operating revenues and expenses. Operating revenues and expenses generally result from providing services in connection with the Project's ongoing operations. The principal operating revenue of the Project is rental income from tenants of its housing units. Operating expenses for the Project include employee services, administrative expenses, maintenance and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the Project's policy to use restricted resources first, then unrestricted resources as needed.

Pursuant to Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and other Governmental Entities that use Proprietary Fund Accounting, the Authority has elected not to apply the provisions of all relevant pronouncements of the Financial Accounting Standards Board (FASB) issued after November 30, 1989.

#### Cash, Cash Equivalents and Restricted Cash

The Project participates in the City's investment pool. The City Treasurer pools cash with other City funds and invests to maximize income consistent with safe and prudent investment practices within the guidelines of the City's investment policy. The City, as a charter city, has adopted its own investment guidelines to guide investment of City funds by the Treasurer. These guidelines are consistent with the requirements of Government Code Section 53601. The City Council provides regulatory oversight of the City's investment pool and reviews its investment policy on a quarterly basis. The estimated fair value of investments in the pool is based upon quoted market prices. However, the value of the pool shares in the City's investment pool that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the Project's position in the pool.

(Contract Number 80-RHC-007)
A Project of the Capitol Area Development Authority
Notes to the Financial Statements (Continued)
For the Fiscal Years Ended June 30, 2008 and 2007

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Cash, Cash Equivalents and Restricted Cash (Continued)

The City's investment pool is unrated and the weighted average maturity is 1.4 years at June 30, 2008 and 1.0 year at June 30, 2007. At June 30, 2008 and 2007, the entire amount of the Project's cash and cash equivalents and restricted cash are invested in the City's investment pool. Detailed disclosures, including investment policies and associated risk policies, regarding the Project's cash and investments are included in the notes to the Authority's basic financial statements.

Restricted cash and cash equivalents include replacement reserves and tenant security deposits.

For purposes of the statements of cash flows, the Authority considers cash and cash equivalents to include all pooled cash and investments, including restricted account balances, as these pooled balances have the general characteristic of a demand deposit account.

#### Capital Assets

Capital assets, which are defined by the Authority as assets with an initial, individual cost of more than \$3,000 and an estimated useful life beyond 1 year, are stated at cost. Depreciation is calculated using the straight-line method over an estimated useful life of between 5 to 30 years. Maintenance and repair costs are expensed as incurred.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from these estimates.

#### NOTE B – TENANT SECURITY DEPOSITS

The Project collects security deposits from tenants at the inception of the tenant lease. These deposits, which are reported in these financial statements as restricted cash, are refundable to the tenants to the extent there are no unpaid rents or damages to the housing unit. Tenant security deposits held as of June 30, 2008 and 2007 amounted to \$7,400 and \$7,850, respectively.

(Contract Number 80-RHC-007)
A Project of the Capitol Area Development Authority
Notes to the Financial Statements (Continued)
For the Fiscal Years Ended June 30, 2008 and 2007

#### NOTE C - CAPITAL ASSETS

Information on additions and disposals of capital assets is presented below:

	Ju	me 30, 2007	Ir	ncreases	Dec	creases	Ju	ne 30, 2008
Capital assets being depreciated: Buildings and improvements	\$	1,425,758	\$	-	\$	-	\$	1,425,758
Less accumulated depreciation for: Buildings and improvements		(1,075,638)		(56,756)				(1,132,394)
Capital assets being depreciated, net		350,120		(56,756)		-		293,364
Capital assets, net	\$	350,120	\$	(56,756)	\$	-	\$	293,364
	Ju	ne 30, 2006	Ir	ncreases	Dec	creases	Ju	ne 30, 2007
Capital assets being depreciated:								
Buildings and improvements	\$	1,425,758	\$	-	\$	-	\$	1,425,758
Buildings and improvements  Less accumulated depreciation for:  Buildings and improvements	\$	1,425,758 (1,017,963)	\$	(57,675)	\$	<u>-</u>	\$	1,425,758 (1,075,638)
Less accumulated depreciation for:	\$		\$	(57,675) (57,675)	\$	- - -	\$	

#### NOTE D - REPLACEMENT RESERVES

Replacement reserves, which are reported in these financial statements as restricted cash, are funded monthly to provide for future major additions, repairs or replacements. The replacement reserve activity for the years is as follows:

	2008		2007		
Beginning balance	\$	9,663	\$	18,592	
Interest earned		595		963	
Required deposits		6,400		6,400	
Authorized expenditures		-		(16,292)	
Ending balance	\$	16,658	\$	9,663	

(Contract Number 80-RHC-007)
A Project of the Capitol Area Development Authority
Notes to the Financial Statements (Continued)
For the Fiscal Years Ended June 30, 2008 and 2007

#### NOTE E - UNEXPENDED PROGRAM PAYMENTS

As stated in Note A, the HCD Rental Housing Construction Program provides operating funds to the Project to cover the operating costs not covered by rental revenues. For the fiscal year ended June 30, 2008, unexpended payments due back to HCD exceeded HCD authorized annuities by \$14,711. For the fiscal year ended June 30, 2007, HCD authorized annuities exceeded unexpended payments due back to HCD by \$488.

In determining the qualifying operating costs, HCD disallows certain expenses reflected in these financial statements. Specifically excluded are depreciation expense, repairs paid out of replacement reserves and asset acquisitions exceeding authorized budget. For the fiscal years ended June 30, 2008 and 2007, rental and program revenues exceeded qualifying operating costs by \$13,091 and \$28,979, respectively. Net unexpended program payments are reported as Due to State - HCD on the Project's statements of net assets.

The activity in the account for the fiscal years ended June 30, are as follows:

	 2008		2007
Beginning balance	\$ 44,404	\$	36,233
Excess program payments for the current year	13,091		28,979
Payment to HCD	 (15,426)		(20,808)
Ending balance	\$ 42,069	\$	44,404

2000

2005

#### NOTE F - LEASED PROPERTY

The land on which the Project is located is owned by the State of California. On June 12, 1981, a 60-year operating lease was entered into between the Authority and the State of California. This lease is without cost, so it is not reflected in these financial statements.

The State of California or the Authority may terminate the lease at any time by giving 60 days notice. Should this lease be terminated, the developmental ground lease will be honored by the State on behalf of the Authority.



(Contract Number 80-RHC-007)
A Project of the Capitol Area Development Authority
Supplemental Information Required by HCD
For the Fiscal Year Ended June 30, 2008

#### **Insurance**

Insurance premiums are current as of June 30, 2008. The annual renewal policy was paid before the due date.

STATE OF CALIFORNIA ANNUAL REPORT SPONSOR CERTIFICATION AMC 183 (REV 8/2/06)

Project Name:	Somerset Parkside	
Contract #:	80-RHC-007	
Sponsor's Name:	Capitol Area Development Authority	
Project Fiscal Year:	2007/2008	

The sponsor must send one copy of this *Annual Report Sponsor Certification* along with the annual *Audited Financial Statements* to the Department of Housing and Community Development within ninety (90) days (or within the period of time specified in the Regulatory Agreement, if different) after the end of the project fiscal year. The *Annual Report Sponsor Certification* must have original signatures. Please note that if additional information is required for a specific program's annual reporting requirement, that information must accompany the *Annual Audited Financial Statements* as a separate attachment. The *Annual Report* includes the *Sponsor Certification*, the *Audited Financial Statements* and all other annual reporting documents.

#### **Sponsor Certification**

It is hereby certified that all of the representations made by the sponsor in the Regulatory Agreement and the financial disclosures contained in the *Annual Report* are true and correct, and that there is not any condition, event, or act which would constitute an event of default there under, or which with notice, passage of time, or both, would constitute such an event of default.

Wigna & Ruskey	
Authorized Signature	_
Diana L. Rutley	
Printed Name	_
Property Manager	
Title	_
10-20-08	
Date	Т

Project Name:	Somerset Parkside	HCD Contract #:	80-RHC-007
Prepared By:	Noelle Mussen, Accounting Manager	Date:	10/17/2008

## REPORT OF RESERVE AND OTHER ACCOUNT BALANCES FOR FISCAL YEAR:

2007/2008

Please complete the following table with the appropriate amounts for each individual account.

	Operating Reserve Amounts	Replacement Reserve Amounts	Transition Reserve Amounts	Other Reserve Amounts	Tenant Security Dep. Amounts
Account Numbers:					
A. Balance at beginning of FY:		9,663			
Required Deposits for Year		6,400			
Other Deposits (Explain below)					
Tenant Security Payment Deposits					
Interest Earned for Year		595			
Subtotal Section A	0	16,658	0	0	0
B. Withdrawals (Insert Date Below)					
One it Daniel Auto De Late Ife					
Security Deposit Amts Deducted for Tenant Account Receivables					
Bank Charges/Fees Paid for Year					
Other Debits (Explain below)					
Interest paid upon move-out, if any.					
Security Deposit Amounts Returned to Tenants					
Subtotal Section B	0	0	0	0	0
C. Balance at end of FY:	0	16,658	0	0	0

Explanation of other Deposits:		
<u> </u>		
1		
<b>;</b>		
1		
1		

<sup>\*</sup>PLEASE NOTE: for CHRP-R & SUHRP attach bank statements.

#### RESERVE BALANCES AND SUPPLEMENTAL INFORMATION

AMC 182 (rev 8/2/06)

Explanation of other Withdrawals:

#### ADDITIONAL REQUESTED INFORMATION FOR FY:

2007/2008

ITEM	YES	NO	DATES PAID AND COMMENTS
	120	140	Not Applicable
Operating Reserves: Funded			Not Applicable
monthly? If not, how often?			
2. Replacement Reserves: Funded	Х		
monthly? If not, how often?	^		
3. Security Deposit Acct. : Bal. equal			Not Applicable
to/greater than security deposit liability			
plus interest? Explain if "No".			
4. Taxes: Paid current, on time & no			
late fees incurred?	X		
5. Insurance: Is coverage according to			
Regulatory Agreement?	X		
6. Insurance: Paid current and the			
renewal policy paid on time?	X		
7. Required Debt Service: Paid			Not Applicable
current & always paid by due date?			
8. <b>Debt:</b> Has additional indebtedness			
been incurred? (If "YES", explain what,		Х	
when and with whom.)			
9. Other Reserve Account?: Name			Not Applicable
other reserve accounts, how funded,			
who controls them and their purpose.			
10. Account Insurance: Are all			
accounts insured by Federal Gov't?	Х		

SIGNATURES:

## Rental Housing Construction Program (RHCP) - Original PROPOSED OPERATING COSTS

Reporting Period: 07/01/2007 06/30/2008

80-RHC-007 Somerset Parkside Noelle Mussen, Accounting Manager 10/20/2008 Contract No: Project Name: Prepared by: Date Prepared

Units/Sq. Ft. - Assisted: Units/Sq. Ft. - Total: 26

ACCOUNT NAME	Account Codes	David David of	Proration				Proposed Total
MANACEMENT FEE, COOKERS	Account Codes	Proposed Budget	Percentage	Assisted Units	Non-Assisted	Commercial	Budget
MANAGEMENT FEE: 6200/6300  Management Fee	6320	14,652	100.00%	14,652	o	0	14,6
ADMINISTRATIVE EXPENSES: 6200/6300							
2 Advertising	6210	336	100.00%	336	0	0	33
3 Apartment Resale Expense (Cooperatives)	6235	0	100.00%	0	0	0	
4 Other Renting Expenses	6250	100	100.00%	100	0	0	10
5 Office Salaries 6 Office Supplies	6310 6311	0	100.00%	0	0	0	
7 Office or Model Apartment Rent	6312	0	100.00% 100.00%	0	0	0	
8 Manager or Superintendent Salaries	6330	16,200	100.00%	16,200	0	0	16,2
9 Manager's or Supintendent's Rent Free Unit	6331	7,608	100.00%	7,608	0	ő	7,6
0 Legal Expense - Project	6340	1,500	100.00%	1,500	o o	0	1,5
1 Audit Expense - Project	6350	3,900	100.00%	3,900	0	0	3,9
2 Bookkeeping Fees/Accounting Services	6351	0	100.00%	0	0	0	
3 Telephone and Answering Service Expenses	6360	0	100 00%	0	0	0	
4 Bad Debt Expense	6370	0	100 00%	0	0	0	
5 Miscellaneous Administrative Expenses (specify)	6390	0	100.00%	0	0	0	
6 TOTAL ADMINISTRATIVE EXPENSE:	6200/6300T	29,644	100 00%	29,644	0	0	29,6
UTILITIES EXPENSE: 6400							
7 Fuel Oil/Coal	6420	0	100.00%	0	0	0	
8 Electricity	6450	3,000	100,00%	3,000	0	0	3,0
9 Water	6451	0	100.00%	0	0	0	
0 Gas	6452	2,000	100.00%	2,000	0	0	2,
1 Sewer	6453	18,000	100.00%	18,000	0	0	18,0
2 TOTAL UTILITIES EXPENSE:	6400T	23,000	100,00%	23,000	0	0	23,0
OPERATING AND MAINTENANCE EXPENSES: 6500							
3 Janitor and Cleaning Payroll	6510	6,275	100.00%	6,275	0	0	6,
4 Janitor and Cleaning Supplies	6515	6,000	100.00%	6,000	0	0	6
5 Janitor and Cleaning Contract 6 Exterminating Payroll/Contract	6517	7,950	100.00%	7,950	0	0	7.
7 Exterminating Supplies	6519 6520	0	100.00%	0	0	0	
8 Garbage and Trash Removal	6525	3,000	100.00% 100.00%	0	0	0	
9 Security Payroll/Contract	6530	2,505	100.00%	3,000 2,505	0	0	3,1
0 Grounds Payroll	6535	2,303	100.00%	2,505	0	0	2,5
1 Grounds Supplies	6536	ŏ	100.00%	ŏ	ő	ő	
2 Grounds Contract	6537	1,050	100.00%	1,050	ő	ő	1,0
3 Repairs Payroll	6540	0	100.00%	0	0	o l	.,
4 Repairs Material	6541	6,000	100 00%	6,000	0	0	6,
5 Repairs Contract	6542	0	100.00%	0	0	0	
6 Elevator Maintenance/Contract	6545	0	100.00%	0	0	0	
7 Heating/Cooling Repairs and Maintenance	6546	0	100.00%	0	0	0	
8 Swimming Pool Maintenance/Contract 9 Snow Removal	6547	0	100.00%	0	0	0	
Decorating Payroli/Contract	6548 6560	0	100.00%	0	0	0	
1 Decorating Supplies	6561	6.500 0	100,00% 100.00%	6,500 0	0	0	6,
Vehicle and Maintenance Equipment Operation/Repairs	6570	0	100.00%	0	0	0	
3 Misc. Operating and Maintenance Expenses (specify)	6590	20,000	100.00%	20,000	0	0	20.
4 TOTAL OPERATING & MAINTENANCE EXPENSE:	6500T	59,280	100.00%	59,280	o o	0	20,0
		30,200	100.0070	39,200	0	- 0	59,2
TAXES AND INSURANCE: 6700 5 Real Estate Taxes	6710	005	100 000/				
6 Payroll Taxes (Project's Share)	6710 6711	325	100.00%	325	0	0	3
7 Misc. Taxes, Licenses and Permits	6719	0	100.00% 100.00%	0	0	0	
B Property and Liability Insurance (Hazard)	6720	0	100.00%	0	0	0	
9 Fidelity Bond Insurance	6721	ő	100.00%	0	0	0	
Worker's Compensation	6722	ő	100.00%	o l	ő	o l	
Health Insurance/Other Employee Benefits	6723	0	100.00%	o l	o l	ŏ	
Other Insurance	6729	9,025	100.00%	9,025	0	o l	9,
TOTAL TAXES AND INSURANCE:	6700T	9,350	100.00%	9,350	0	0	9,3
ASSISTED LIVING/BOARD & CARE EXPENSES: 6900							
Food	6932	0	100,00%	0	0	0	
5 Recreation and Rehabilitation	6980	ő	100.00%	0	0	ő	
Rehabilitation Salaries	6983	ő	100.00%	ő	0	0	
7 Other Service Expenses	6990	0	100.00%	ő	ő	ő	
TOTAL ASSISTED LIVING EXPENSES	6900T	0	100.00%	0	0	0	
9 SUBTOTAL OPERATING COSTS:		135,926		135,926	0	0	135,9
CONTINGENCY RESERVE (RHCP-O Only):	3.00%	4,078		4,078	0	0	4,0
	1			.,			7,0

Management Agent Date Sponsor (Local Agency) Ву Title Date

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## M&M 181 (03/05) Rental Housing Construction Program (RHCP) - Original

#### PROPOSED CASH FLOW ANALYSIS

**Reporting Period:** 07/01/2007 to 06/30/2008

Contract No: 80-RHC-007 Units/Sq. Ft. - Assisted: Project Name: Somerset Parkside Units/Sq. Ft. - Total:

Prepared by: Noelle Mussen, Accounting Manager

ACCOUNT NAME	Account Codes	Assisted Units Proposed	Non-Assisted Units Proposed	Commercial	Total Project Proposal
REVENUE ACCOUNTS/RENT REVENUE: 5100					
1 Rent Revenue - Gross Potential	5120	116,699	0	0	116,6
2 Tenant Assistance Payments	5121	0	l ol	0	, .
3 Rent Revenue - Stores and Commercial	5140	0	ا ٥ ا	ő	
4 Garage and Parking Spaces	5170	1,700	ا ٥ ا	0	1,7
5 Flexible Subsidy Revenue	5180	0	ا ٥ ا	ő	*,*
6 Rent Revenue - Miscellaneous	5190	Ō	ا ٥ ا	o l	
7 Excess Rent	5191	0	ا ٥ ا	o l	
8 Rent Revenue/Insurance	5192	0	0	0	
9 Special Claims Revenue	5193	0	0	o l	
10 Retained Excess Income	5194	0	0	0	
11 GROSS POTENTIAL RENT (GR)	5100T	118,399	0	0	118,3
VACANCIES: 5200					
Vacancy percentage		3.00%	0.00%	0.00%	
12 Apartments	5220	3,501	0	0	3,5
13 Stores and Commercial	5240	0	0	0	0,0
14 Rental Concessions	5250	0	0	0	
15 Garage and Parking Space	5270	0	0	o l	
16 Miscellaneous	5290	0	o l	o l	
Total Vacancies	5200T	3,501	0	0	3,5
ASSISTED LIVING/BOARD & CARE REVENUE: 5300					_,
17 Food	5332	0	0	0	
18 Recreation (Activities) and Rehabilitation	5380	0	ő	o l	
19 Rehabilitation	5385	0	o l	ő	
20 Other Service Revenue	5390	0	ŏ	o l	
Total Living Revenues	5300T	0	o l	o l	
FINANCIAL REVENUE: 5400			Ů	Ü	
21 Financial Revenue - Project Operations	5410	2,250	0	0	2.2
Total Financial Revenue					2,2
	5400T	2,250	0	0	2,2
OTHER REVENUE: 5900					
22 Laundry and Vending Revenue	5910	3,000	0	0	3,0
23 NSF and Late Charges	5920	0	0	0	
24 Damages and Cleaning Fees	5930	0	0	0	
25 Forfeited Tenant Security Deposits	5940	0	0	0	
26 Other Revenue	5990	0	0	0	
Total other Revenue	5900T	3,000	0	0	3,00
27 EFFECTIVE GROSS RENT (EGR)	5152N	120,148	0	0	120,14
28 TOTAL OPERATING INCOME (NO.)	6000T	140,004	0	0	140,00
9 NET OPERATING INCOME (NOI)	5000T	(19,856)	0	0	(19,8
FINANCIAL EXPENSES: 6800					
30 Non-Contingent Debt Service (specify lender)					
1st Mortgage =	6895	0	0	0	
2nd Mortgage=		0	0	0	
3rd Mortgage=		0	0	0	
B1 HCD Required Payments	6890	0	0	0	
32 Lease Payment	6890	0	0	0	
3 Miscellaneous Financial Expenses	6890	0	0	0	
Total Financial Expenses	6800T	0	0	0	
FUNDED RESERVES: 1300					
4 Escrow Deposits	1310	0	0	0	
5 Replacement Reserve-Deposit	1320	6,400	0	ő	6,4
6 Operating Reserve-Deposit	1365	0	0	0	5, 1.
7 Other Reserves (specify)		"	ı ı	ĭ	
#1	1350	0	0	0	
#2	1350	0			
#3	mmu		0	0	
#O	1350	0	0	0	
Total Reserve Deposits		6,400	0	0	6.4

## Rental Housing Construction Program (RHCP) - Original

#### PROPOSED CASH ELOW ANALYSIS

	PROP	OSED CASH FLC	W ANALYSIS			
	Reporting Period	d:07/01/2007	to	06/30/2008		
Contract No: Project Name: Prepared by: Date Prepared:	80-RHC-007 Somerset Parkside Noelle Mussen, Accounting Manager 10/20/2008				s/Sq. Ft Assisted: nits/Sq. Ft Total:	26 26
Date Frepared.	10/20/2008				Unit months:	312
ACCOUNT NAM	E	Account Codes	Assisted Units Proposed	Non-Assisted Units Proposed	Commercial	Total Project Proposal
38 PROJECT CA	SH FLOW (CF)		(26,256)	0	0	(26,256)
ADDITIONAL	REVENUE:					
39 RHCP-O Annu	ity Fund Request (For Assisted Units Only)		26,256			26,256
I	m Operating Reserves		0	0	0	0
41 Borrower Cont	ribution		0	0	0	0
42 Other (specify)	Annuity for Capital improvements		3,000	0	0	3,000
	Total Additional Revenue		29,256	0	0	29,256
USE OF CASH	f FLOW:					
43 HCD Interest F	Payments		0	0	0	0
44 Asset Mgmt Fe	ee (CHRP-R/SUHRP & HOME-pre-UMR Only)	Ĭ,	0	0	o l	0
	ee/Prtrshp Costs (MHP/HOME under UMR)		0	0	0	0
46 Borrower Distri	ibutions		0	0	0	0
47 Residual Rece	ipt Loan Payments		0	0	0	0
48 Other (specify)			0	0	0	0
	Total Use of Cash Flow		0	0	0	0
		- 185				
SIGNATURES						
Management .	Agent	Ву		Title		Date
Capital An	ea development Author	in Deli-	Yussen	Acounting	manager	ם/פכ/נו
Borrower		By		Title		Date
Sponsor (Loc	al Agency)	Ву		Title		Date

Date

#### Annual Report M&M 181 (03/05)

## Rental Housing Construction Program (RHCP) - Original

#### **APPROVED OPERATING COSTS**

Reporting Period: 07/01/2007 to 06/30/2008

 Contract:
 80-RHC-007
 Units/Sq. Ft. - Assisted:
 26

 Project Name:
 Somerset Parkside
 Units/Sq. Ft. - Total:
 26

Prepared by: Noelle Mussen, Accounting Manager

Date Prepared: 10/20/2008 Unit Months: 312

<del></del>		Τ	TOTAL EX	Unit Months:	312
		PROPO		HCD APP	POVED
ACCOUNT NAME	ACCOUNT	ANNUAL	PUM	ANNUAL	PUM
	CODES	(A)	(B)	(C)	(D)
MANAGEMENT FEE: 6200/6300				-100 P (8)	ELIPO, PO
1 Management Fee	6320	14,652	46.96	14,652	46.9
ADMINISTRATIVE EXPENSES: 6200/6300					
2 Advertising	6210	336	1.08	336	1.0
3 Apartment Resale Expense (Cooperatives)	6235	0	0.00	0	0.0
4 Other Renting Expenses	6250	100	0.32	100	0.3
5 Office Salaries	6310	0	0.00	0	0.0
6 Office Supplies	6311	0	0.00	0	0.0
7 Office or Model Apartment Rent	6312	0	0.00	0	0.0
8 Manager and Superintendent Salaries	6330	16,200	51.92	16,200	51.9
9 Manager's or Superintendent's Rent Free Unit	6331	7,608	24.38	7,608	24.3
10 Legal Expense - Project	6340	1,500	4.81	1,500	4.8
11 Audit Expense - Project	6350	3,900	12.50	3,900	12.5
12 Bookkeeping Fees/Accounting Services	6351	0	0.00	0	0.0
13 Telephone and Answering Service Expenses	6360	0	0.00	0	0.0
14 Bad Debt Expense	6370	0	0.00	0	0.0
15 Miscellaneous Administrative Expenses (specify)	6390	ا ٥	0.00	o o	0.0
16 TOTAL ADMINISTRATIVE EXPENSES	6200/6300T	29,644	95.01	29,644	95.0
UTILITIES EXPENSES: 6400					
17 Fuel Oil/Coal	6420	0	0.00	0	0.0
18 Electricity	6450	3,000	9.62	3,000	9.6
19 Water	6451	0	0.00	0	0.0
20 Gas	6452	2,000	6.41	2,000	6.4
21 Sewer	6453	18,000	57.69	18,000	57.6
22 TOTAL UTILITIES EXPENSES	6400T	23,000	73.72	23,000	73.7
OPERATING AND MAINTENANCE EXPENSES: 6500					
23 Janitor and Cleaning Payroll	6510	6,275	20.11	6,275	20.1
24 Janitor and Cleaning Supplies	6515	6,000	19.23	6,000	19.2
25 Janitor and Cleaning Contracts	6517	7,950	25.48	7,950	25.4
26 Exterminating Payroll/Contract	6519	0	0.00	0	0.0
27 Exterminating Supplies	6520	0	0.00	0	0.0
28 Garbage and Trash Removal	6525	3,000	9.62	3,000	9.6
29 Security Payroll/Contract	6530	2,505	8.03	2,505	8.0
30 Grounds Payroll	6535	2,000	0.00	2,505	0.0
31 Grounds Supplies	6536		0.00	o l	0.0
32 Grounds Contract	6537	1,050	3.37	1,050	
33 Repairs Payroll	6540	1,030	0.00		3.3
34 Repairs Material	6541	ı • ı		0	0.0
35 Repairs Contract		6,000	19.23	6,000	19.2
	6542		0.00	0	0.0
6 Elevator Maintenance/Contract 7 Heating/Cooling Repairs and Maintenance	6545	0	0.00	0	0.0
	6546	0	0.00	0	0.0
88 Swimming Pool Maintenance/Contract	6547	0	0.00	0	0.0
89 Snow Removal	6548	0	0.00	0	0.0
O Decorating/Payroll Contract	6560	6,500	20.83	6,500	20.8
1 Decorating Supplies	6561	0	0.00	0	0.0
2 Vehicle and Maint. Equipment Operation/Repairs	6570	0	0.00	0	0.0
3 Misc. Operating and Maintenance Expenses (specify)	6590	20,000	64.10	23,000	73.7
4 TOTAL OPERATING & MAINTENANCE EXPENSES	6500T	59,280	190.00	62,280	199.6

## **Annual Report**

M&M 181 (03/05)

## Rental Housing Construction Program (RHCP) - Original

#### **APPROVED OPERATING COSTS**

Reporting Period: 07/01/2007 to 06/30/2008

Contract:

80-RHC-007

Units/Sq. Ft. - Assisted:

Project Name:

Somerset Parkside

26 Units/Sq. Ft. - Total: 26

Prepared by: Date Prepared:

SIGNATURES:

Noelle Mussen, Accounting Manager 10/20/2008

Unit Months: 312

		T	TOTAL EXP	PENSES	312
		PROPOS		HCD APPR	OVED
TAXES AND INSURANCE: 6700				Victorian la	
45 Real Estate Taxes	6710	325	1.04	325	1.04
46 Payroll Taxes (Project's Share)	6711	0	0.00	0	0.00
47 Misc. Taxes, Licenses and Permits	6719	0	0.00	0	0.0
48 Property and Liability Insurance (Hazard)	6720	ا ا	0.00	0	0.00
49 Fidelity Bond Insurance	6721		0.00	0	0.0
50 Worker's Compensation	6722	0	0.00	0	0.0
51 Health Insurance and Other Employee Benefits	6723	0	0.00	0	0.0
52 Other Insurance	6729	9,025	28.93	9,025	28.9
53 TOTAL TAXES AND INSURANCE	6700T	9,350	29.97	9,350	29.9
ASSISTED LIVING/BOARD & CARE EXPENSES; 6900					
54 Food	6932	0	0.00	0	0.0
55 Recreation and Rehabilitation	6980	0	0.00	0	0.0
56 Rehabilitation Salaries	6983	0	0.00	0	0.0
57 Other Service Expenses	6990	0	0.00	0	0.0
58 TOTAL ASSISTED LIVING EXPENSES	6900T	0	0.00	0	0.0
59 SUBTOTAL OPERATING COSTS		135,926	435.66	138,926	445.2
60 CONTINGENCY RESERVE (RHCP-O Only):	3.00%	4,078	13.07	4,168	13.3
61 TOTAL OPERATING COSTS		140,004	448.73	143,094	458.63

Management Ву Title Date Sponsor (Local Agency) Ву Title Date **DEPARTMENTAL APPROVAL:** Department of Housing and Ву Title Date **Community Development** 

#### Rental Housing Construction Program (RHCP) - Original APPROVED PRORATION OF COSTS

Reporting Period: 07/01/2007 06/30/2008

80-RHC-007 Contract: Project Name:

Somerset Parkside Noelle Mussen, Accounting Manager Prepared by: Date Prepared 10/20/2008

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Units/Sq. Ft. - Assisted: Units/Sq. Ft. - Total:

Unit Months:

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Date Prepared: 10/20/2008								Unit Months:	312
ACCOUNT NAME					PRORATED	EXPENSE	S		
			PR	OPOSED			APPROVE	)	
	ACCOUNT	%	ASSISTED	NON ASST.	COMMERCIAL	%	ASSISTED	NON ASST.	COMMERCIAL
	CODES	(E)	(F)	(G)	(H)	(l)	(J)	(K)	(L)
MANAGEMENT FEE: 6200/6300								The second	
1 Management Fee	6320	100.00%	14,652	0	0	100.00%	14,652	0	0
ADMINISTRATIVE EXPENSES: 6200/6300								12032	10.330
2 Advertising	6210	100.00%	336	0	0	100.00%	336	0	0
3 Apartment Resale Expense (Cooperatives)	6235	100.00%	0	0	0	100.00%	0	0	0
4 Other Renting Expenses	6250	100 00%	100	0	0	100.00%	100	0	0
5 Office Salaries	6310	100.00%	0	0	0	100.00%	0	0	0
6 Office Supplies	6311	100.00%	0	0	0	100.00%	0	0	0
7 Office or Model Apartment Rent	6312	100 00%	0	0	0	100.00%	0	0	0
8 Manager or Superintendent Salaries	6330	100.00%	16,200	0	0	100.00%	16,200	0	0
9 Manager's or Superintendent's Rent Free Unit	6331	100.00%	7,608	0	0	100.00%	7,608	0	0
10 Legal Expense - Project	6340	100.00%	1,500	0	0	100.00%	1,500	0	0
11 Audit Expense - Project	6350	100,00%	3,900	0	0	100.00%	3,900	0	0
12 Bookkeeping Fees/Accounting Services	6351	100.00%	0	0	0	100.00%	0	0	0
13 Telephone and answering Service Expenses	6360	100.00%	0	0	0	100.00%	0	0	0
14 Bad Debt Expense	6370	100.00%	0	0	0	100 00%	0	0	0
15 Miscellaneous Administrative Expenses (specify)	6390	100.00%	0	0	0	100.00%	0	0	0
16 TOTAL ADMINISTRATIVE EXPENSE:	6200/6300T		29,644	0	0		29,644	0	0
UTILITIES EXPENSE: 6400						W. N. W.			
17 Fuel Oil/Coal	6420	100.00%	0	0	0	100.00%	0	0	0
18 Electricity	6450	100.00%	3,000	0	0	100.00%	3,000	0	0
19 Water	6451	100.00%	0	0	0	100.00%	0	0	0
20 Gas	6452	100.00%	2,000	0	0	100.00%	2,000	0	0
21 Sewer	6453	100.00%	18,000	0	0	100 00%	18,000	0	0
22 TOTAL UTILITIES EXPENSE:	6400T		23,000	0	0		23,000	0	0
OPERATING AND MAINTENANCE EXPENSES: 6500									S C MAN
23 Janitor and Cleaning Payroll	6510	100.00%	6,275	0	0	100.00%	6,275	0	0
24 Janitor and Cleaning Supplies	6515	100.00%	6,000	0	0	100.00%	6,000	0	0
25 Janitor and Cleaning Contracts	6517	100.00%	7,950	0	0	100.00%	7,950	0	0
26 Exterminating Payroll/Contract	6519	100.00%	0	0	0	100.00%	0	0	0
27 Exterminating Supplies	6520	100.00%	0	0	0	100.00%	0	0	0
28 Garbage and Trash Removal	6525	100.00%	3,000	0	0	100.00%	3,000	0	0
29 Security Payroll/Contract	6530	100.00%	2,505	0	0	100.00%	2,505	0	0
30 Grounds Payroll	6535	100.00%	0	0	0	100.00%	0	0	0
31 Grounds Supplies	6536	100.00%	0	0	0	100.00%	0	0	0
32 Grounds Contract	6537	100.00%	1,050	0	0	100.00%	1,050	0	0
33 Repairs Payroll	6540	100.00%	0	0	0	100.00%	0	0	0
34 Repairs Material	6541	100,00%	6,000	0	0	100.00%	6,000	0	0
35 Repairs Contract	6542	100.00%	0	0	0	100.00%	0	0	0
36 Elevator Maintenance/Contract	6545	100.00%	0	0	0	100.00%	0	0	0
37 Heating/Cooling Repairs and Maintenance	6546	100.00%	0	0	0	100.00%	0	0	0
38 Swimming Pool Maintenance/Contract	6547	100.00%	0	0	0	100.00%	0	0	0
39 Snow Removal	6548	100.00%	0	0	0	100.00%	0	0	0
40 Decorating/Payroll Contract	6560	100 00%	6,500	0	0	100.00%	6,500	0	0
41 Decorating Supplies	6561	100.00%	0	0	0	100.00%	0	0	0
42 Vehicle and Maint. Equipment Operation/Reports	6570	100.00%	0	0	0	100.00%	0	0	0
43 Misc. Operating and Maintenance Expenses (specify)	6590	100.00%	20,000	0	0	100.00%	23,000	0	0
AL TOTAL OPERATING & MARKET MANOE EVERYOR						ACCUSE OF REAL PROPERTY.	The second second		

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SIGNATURES:

TAXES AND INSURANCE: 6700

48 Property and Liability Insurance (Hazard)

50 Worker's Compensation 51 Health Insurance/Other Employee Benefits

58 TOTAL ASSISTED LIVING EXPENSES:

60 CONTINGENCY RESERVE (RHCP-O Only):

59 SUBTOTAL OPERATING COSTS:

61 TOTAL OPERATING COSTS

53 TOTAL TAXES AND INSURANCE:

55 Recreation and Rehabilitation 56 Rehabilitation Salaries

57 Other Service Expenses

46 Payroli Taxes (Project's Share) 47 Misc. Taxes, Licenses and Permits

45 Real Estate Taxes

52 Other Insurance

54 Food

49 Fidelity Bond Insurance

44 TOTAL OPERATING & MAINTENANCE EXPENSE:

ASSISTED LIVING/BOARD & CARE EXPENSES: 6900

Management		Ву	Title		Date	
Capital Area	Development	Authorty Dal	Myssen Title	Hewanting	Manager	1/28/08
Sponsor (Local Agency)		Ву	Title		Date	
DEPARTMENTAL APPRO	VAL:					
Department of Housing as		By	Title		Date	

## Rental Housing Construction Program (RHCP) - Original APPROVED CASH FLOW ANALYSIS Reporting Period 07/01/2007 to 06/30/2008

Contract: Project Name: Prepared by: Date Prepared:

80-RHC-007 Somerset Parkside Noelle Museen, Accounting Manager 10/20/2008

Units/Sq. Ft. - Assisted: Units/Sq. Ft. - Total;

te Prepared: 10/20/2008 ACCOUNT NAME		ASSISTED UNIT	s	NON	-ASSISTED UN	ITS T	т	Unit Months: OTAL PROJEC	T.
	Account	Proposed	Approved	Proposed	Approved	Commercial	Proposed	Approved	Comme
REVENUE ACCOUNTS/RENT REVENUE: 5100	Codes	(A)	(B)	(¢)	(D)	(E)	(F)	(G)	(H)
1 Rent Revenue - Gross Potential	5120	116,699	118,198	0	0	0	116,699	140 400	l
2 Tenant Assistance Payments	5121	110,039	0	0	o	0	0	118,198	
3 Rent revenue - Stores and Commercial	5140	ő	0	0	o	0	0	0	
4 Gerage and Parking Spaces	5170	1,700	1,700	ő	o	ŏ		1,700	
5 Flexible Subsidy Revenue	5180	1,700	0,,,00	ĭ	0	ő	1,700		
6 Miscellaneous Rent Revenue	5190	0	0		0	ő	0	0	
Excess Rent	5191	l ő	0	0				0	
Rent Revenue/Insurance	5192	l ő	ő		0	0	0	0	
Special Claims Revenue	5192	0		0	0	0	0	0	
Retained Excess Income	5194	o o	0	0	0	0	0	0	
				0	0	0	0	0	
GROSS POTENTIAL RENT (GR)	5100T	118,399	119,898	0	0	0	118,399	119,898	
VACANCIES: 5200				- 5					
Vacancy Percentage:		3.00%	3.00%	0.00%	0.00%	0.00%			
: Apartments	5220	3,501	3,546	0	0	0	3,501	3,546	
Stores and Commercial	5240	0	0	0	0	0	0	0	
Rental Concessions	5250	0	0	0	0	0	0	0	
Garage and Parking Spaces	5270	0	0	0	0	0	0	0	
Miscellaneous	5290	0	0	0	0	0	0	0	
Total Vacancies	5200T	3,501	3 546	0	0	0	3,501	3,546	
ASSISTED LIVING/BOARD & CARE REVENUES: 5300									
Food	5332	0	0	0	0	0	0	0	
Recreation (Activities) and Rehabilitation	5380	0	0	0	0	0	0	0	
Rehabilitation	5385	0	0	0	0	0	0	0	
Other Service Revenue	5390	0	0	0	0	0	0	0	
Total Living Revenue	63 <u>00T</u>	0	0	0	0	0	0	0	
FINANCIAL REVENUE: 5400	7		I TO THE PARTY OF		THE RESERVE	1			
Financial Revenue - Project Operations	5410	2,250	2,250	0	0	0	2,250	2,250	
Total Financial Revenue	5400T	2,250	2,250	0	0	0	2,250	2,250	
OTHER REVENUE: 5900		2,200	ZIZ BO		-	- "	2,200	2,200	
	5910	2 000	2.000					10000	
Laundry and Vending Revenue NSF and Late Charges	5920	3,000	3,000	0	0	0	3,000	3,000	
		0	0	0	0	. 0	. 0	0	
Damages and Cleaning Fees	5930	0	0	0	0	0	0	0	
Forfeited Tenant Security Deposits	5940	0	0	0	0	0	0	0	
Other Revenue	5990	0	0	0	0	0	0	0	
Total Other Revenue	5900T	3,000	3,000	0	0	0	3,000	3,000	
FFFECTIVE GROSS RENT (EGR)	5152T	120,148	121,602	0	Ö	0	120,148	121,602	
TOTAL OPERATING EXPENSES	6000T	140,004	143,094	0	0	0	140,004	143,094	
NET OPERATING INCOME (NOI)	5000T	(19,856)	(21,492)	0	0	0	19,856)	121,492	
FINANCIAL EXPENSES: 6800							110,000	127,402,	
Non-Contingent Debt Service (specify lender)	6895		100	- 1	LO-SPA	- 1			
1st Mortoage =	0093	0						100 - 100	
			0	0	0	0	0	0	
2nd Mortgage=		0	0	0	0	0	0	0	
3rd Mortgage=		0	0	0	0	0	0	0	
HCD Required Payments	6890	0	0	0	0	0	0	0	
Lease Payment	6890	0	0	0	0	0	0	0	
Miscellaneous Financial Expenses	6890	0	0	0	0	0	0	0	
Total Financial Expenses	6800T	0	0	0	0	0	0	0	i i
FUNDED RESERVES:	1300				THE RES				
Escrow Deposits	1310	0	0	0	0	o	0	0	
Replacement Reserve-Deposit	1320	6,400	6,400	ŏl	o	ŏ	6,400	6,400	
Operating Reserve-Deposit	1300	0,100	0,450	ŏ	ő	ő	0,400	0,400	
Other Reserves (specify)		1		v		ĭ	۰		
#1	1330	0	0	0	0	0	0	0	
#2	1330	ŏ	0	o l	Ö	ő	o l	o.	
#3	1330	ő	o o	ő	Ö	ŏ	ől	0	
Total Reserve Deposits		6,400	6,400	o	0	o	6,400	6.400	
PROJECT CASH FLOW (CF)				0	0	0		6.400	
		(26,256)	(27,892)	0	0	0	(26,256)	(27.892)	
ADDITIONAL REVENUE: RHCP-O Annuity Fund Request (For Assisted Units Only)		00.050	27.000						
		26,256	27,802		TO THE		26,256	27,802	
Withdrawal from Operating Reserves Borrower Contribution		0	0.	0	0	0	0	0-	
	1	0	0	0	0	0	0	0-	
Other (specify)  Total Additional Revenue	- 1	3,000	0 0	0	0	0	3,000	0.	
USE OF CASH FLOW.		29,256	27,802	0	0	0	29,256	27,802	
							- 700.77		
HCD Interest Payments		0	0	0	0	0	0	0	
Asset Mgmt Fee (CHRP-R/SUHRP & HOME-pre-UMR Only)	- 1	0	0	0	0	0	0	0	
Asset Mgmt Fee/Prirshp Costs (MHP/HOME under UMR)	- 1	0	0	0	0	0	0	0	
Borrower Distributions	- 1	0	0	0	0	0	0	0-	
Residual Receipt Loan Payments	1	0	0	0	0	0	0	0	
	- 1	0	0	0	0	0	0	0	
Other (specify)  Total Use of Cash Flow		0	0	ŏ	0	ŏ	ŏ	0	

Pit Myer Borrower	- 1/ey channent	Authority N	well your	Title	unting w	Date	"/28
Sponsor (L	ocal Agency)	Ву		Title		Date	
	ment in the amount of———> \$27 for payment from the RHCP Annuty Fund.	802 for the fiscal year from	7/1/2007	to <u>6/30/2008</u>			

#### Rental Housing Construction Program (RHCP) - Original REPORT OF ACTUAL OPERATING COSTS

Reporting Period: 7/1/2007 06/30/2008

Contract No: Project Name: Prepared by:

80-RHC-007 Somerset Parkside Noelle Mussen, Accounting Manager

Units/Sq. Ft. - Assisted: Units/Sq. Ft. - Total:

26 26

312

	ACCOUNT NAME	UNIT EXPENSES	PROJECT TOTALS	
Date Prepared:	10/20/2008	Unit Months:	3	

ACCOUNT CODES   Approved Assisted   Actual Assisted   Commercial   Commercial   Commercial   Expenses	Total Actual Expenses (B)  14,652  336 0 4,300 0 0 16,200	Project Variance (C) 0 0 (4,200) 0
1 Management Fee         6320         14,652         14,652         0         0         0         0         14,652           ADMINISTRATIVE EXPENSES: 6200/6300         825         3         336         0         0         0         0         336           2 Advertising         6210         336         336         0	14.652 336 0 4,300 0 0 0 16,200	0 0 (4,200) 0
ADMINISTRATIVE EXPENSES: 6200/6300  2 Advertising	336 0 4,300 0 0 0 16,200	0 0 (4,200) 0
3 Apartment Resale Expense (Cooperatives) 6235 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 4,300 0 0 0 16,200	(4,200) 0
4 Other Renting Expenses     6250     100     4,300     0     0     0     0     0     100       5 Office Salaries     6310     0	4,300 0 0 0 16,200	(4,200) 0
5 Office Salaries       6310       0	0 0 0 16,200	0
7 Office or Model Apartment Rent 6312 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 16,200	
8 Manager and Superintendent Salaries     6330     16,200     0     0     0     0     0     16,200       9 Manager's or Superintendent's Rent Free Unit     6331     7,608     7,608     0     0     0     0     0     7,608       10 Legal Expense - Project     6340     1,500     2,227     0     0     0     0     1,500	16,200	0
9 Manager's or Superintendent's Rent Free Unit 6331 7,608 7,608 0 0 0 7,608 10 Legal Expense - Project 6340 1,500 2,227 0 0 0 1,500		0
	7,608	ő
11 August Expense - Project 5350 3900 3 900 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2,227	(727)
12 Bookkeeping Fees/Accounting Services 6351 0 0 0 0 0 0 0 0 0 0 0	3,900	0
13 Telephone and Answering Service Expenses 6380 0 0 0 0 0 0 0 0	0	0
14 Bad Debt Expense 6370 0 0 0 0 0 0	ő	ő
15 Miscellaneous Administrative Expenses (specify) 6390 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0
16 TOTAL ADMINISTRATIVE EXPENSES 6200/6300T 29,644 34,571 0 0 0 0 29,644 UTILITIES EXPENSES: 6400	34,571	(4,927)
17 Fuel Oil/Coal 6420 0 0 0 0 0 0	0	0
18 Electricity 6450 3,000 3,506 0 0 0 3,000	3,506	(506)
19 Water 6451 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0
20 Gas 6452 2,000 1,324 0 0 0 0 2,000 21 Sewer 6453 18,000 18,838 0 0 0 0 18,000	1,324 18,838	676
22 TOTAL UTILITIES EXPENSES 6400T 23,000 23,667 0 0 0 23,000	23,667	(838) (667)
OPERATING AND MAINTENANCE EXPENSES: 6500		
23 Janitor and Cleaning Payroll 6510 6,275 5,966 0 0 0 6,275 24 Janitor and Cleaning Supplies 6515 6,000 5 104 0 0 0 6,000	5,966	309
24 Janitor and Cleaning Supplies     6515     6,000     5,104     0     0     0     0     6,000       25 Janitor and Cleaning Contracts     6517     7,950     7,476     0     0     0     0     7,950	5,104	896
26 Exterminating Payroll/Contract 6519 0 0 0 0 0 0 0 0 0	7,476	474 0
27 Exterminating Supplies 6520 0 0 0 0 0 0	ō	0
28 Garbage and Trash Removal 6525 3,000 1,938 0 0 0 0 3,000 29 Security Payroli/Contract 6530 2,505 2,505 0 0 0 0 2,505	1,938	1,062
29 Security Payroli/Contract 6530 2,505 0 0 0 0 2,505 30 Grounds Payroll 6535 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2,505	0
31 Grounds Supplies 6536 0 0 0 0 0 0	ő	0
32 Grounds Contract 6537 1,050 1,050 0 0 0 1,050 33 Repairs Payroll 6540 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,050	0
33 Repairs Payroll   6540   0   0   0   0   0   0   0   0   34 Repairs Material   6541   6,000   3,306   0   0   0   6,000	3,306	2,694
35 Repairs Contract 8542 0 0 0 0 0 0 0 0 0	3,306	2,094
36 Elevator Maintenance/Contract 6545 0 0 0 0 0 0 0	ō	0
37 Heating/Cooling Repairs and Maintenance   6546   0   0   0   0   0   0   0   0   0	0	0
38 Swimming Pool Maintenance/Contract   6547   0   0   0   0   0   0   0   0   0	0	0
40 Decorating/Payroll Contract 6560 6,500 4,334 0 0 0 6,500	4,334	2,166
41 Decorating Supplies 6561 0 0 0 0 0 0 0	0	0
42 Vehicle and Maint. Equipment Operation/Repairs       6570       23,000       0 <td>24 916</td> <td>(1.046)</td>	24 916	(1.046)
44 TOTAL OPERATING & MAINTENANCE EXPENSES 6500T 62,280 56,495 0 0 0 62,280	24,816 56,495	(1,816) 5,785
TAXES AND INSURANCE: 6700	-,	-1,
45 Real Estate Taxes 6710 325 1,147 0 0 0 0 325	1,147	(822)
46 Payroll Taxes (Project's Share) 6711 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0	0
47 Misc. Taxes, Licenses and Permits   6719   0   0   0   0   0   0   0   0   0	0	0
49 Fidelity Bond Insurance 6721 0 0 0 0 0 0	0	0
50 Worker's Compensation 6722 0 0 0 0 0 0	0	0
51 Health Insurance and Other Employee Benefits 6723 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	7 020	1,006
52 Other insurance 6729 9,025 7,029 0 0 0 0 9,025 53 TOTAL TAXES AND INSURANCE 6700T 9,350 8,176 0 0 0 9,350	7,029 8,176	1,996 1,174
ASSISTED LIVING/BOARD & CARE EXPENSES; 6900	11	
54 Food 65 Pooretion and Behabilitation 0 0 0 0 0 0 0	0	0
55 Recreation and Rehabilitation         6980         0	0	0
56 Renabilitation Salaries   6983   0   0   0   0   0   0   0   0   0	0	0
58 TOTAL ASSISTED LIVING EXPENSES 6900T 0 0 0 0 0	0	0
61 TOTAL OPERATING COSTS 138,926 137,561 0 0 0 138,926	137,561	1,365

#### Rental Housing Construction Program (RHCP) - Original **ACTUAL CASH FLOW ANALYSIS**

Reporting Period: 07/01/2007

Contract No: 80-RHC-007 Project Name: Somerset Parkside

Prepared by: Noelle Mussen, Accounting Manager

Total Use of Cash Flow

Date Prepared: 10/20/2008 Units/Sq. Ft. - Assisted:

Units/Sq. Ft. - Total: 

Unit Months: PROJECT ACCOUNT NAME NON-ASSISTED UNITS ASSISTED LINITS COMMERCIAL **TOTAL PROJECT** VARIANCE Approved Actua Approved Actua Actual Account Cashflow Actual Cashflov Cashflow Cashflow Cashflow Cashflow Cashflow Cashflow Variance Codes (A) (B) (C) (D) (E) (G) (H) (1) REVENUE ACCOUNTS/RENT REVENUE: 5100 1 Rent Revenue 118,198 118,673 118,198 118,673 0 0 0 2 Tenant Assistance Payments 3 Rent revenue - Stores and Commercial 4 Garage and Parking Spaces 1,700 1,493 1,700 1.493 5 Flexible Subsidy Revenue 6 Miscellaneous Rent Revenue 7 Excess Rent Λ 8 Rent Revenue/Insurance 9 Special Claims Revenue 10 Retained Excess Income Ω 11 GROSS RENT REVENUE 5100T 119,898 3,546 120,166 119,898 120,166 Total Vacancies (HCD Use Only) 5200T 3.546 ASSISTED LIVING/BOARD & CARE REVENUES: 5300 17 Food 18 Recreation (Activities) and Rehabilitation 19 Rehabilitation n 20 Other Service Revenue Total Living Revenue 6300T FINANCIAL REVENUE: 5400 21 Financial Revenue - Project Operations 2.250 3.834 2,250 3,834 1,584 Total Financial Revenue 5400T 2,250 3,834 2.250 3,834 1,584 OTHER REVENUE: 5900 22 Laundry and Vending Revenue 3,000 3.035 n 3.000 3,035 23 NSF and Late Charges n 24 Damages and Cleaning Fees 25 Forfeited Tenant Security Deposits 26 Other Revenue 1.773 ( 1,773 1,773 Total Other Revenue 5900T 3,000 5.162 3,000 5,162 2,162 27 EFFECTIVE GROSS RENT (EGR) 5152T 121,602 129,161 121,602 129,161 7,559 28 TOTAL OPERATING EXPENSES 6000T 143,094 137,561 143,094 137,561 5,533 29 NET OPERATING INCOME (NOI) (21,492 5000T (8,400 (21,492) (8.400 13,091 FINANCIAL EXPENSES: 6800 30 Non-Contingent Debt Service (specify lender) 1st Mortgage = 2nd Mortgage= 3rd Mortgage= 31 HCD Required Payments 32 Lease Payment 33 Miscellaneous Financial Expenses r C Total Financial Expenses 6800T FUNDED RESERVES: 34 Escrow Deposits 35 Replacement Reserve-Deposit 6,400 6,400 6,400 6,400 36 Operating Reserve-Deposit 37 Other Reserves (specify) n #2 #3 Total Reserve Deposits 6,400 6,400 6,400 6.400 38 PROJECT CASH FLOW (CF) (27,892) (27,892 (14,800 13,091 ADDITIONAL REVENUE: 39 RHCP-O Annuity Fund Request (For Assisted Units Only) 27,802 27.802 27,802 27,802 40 Withdrawal from Operating Reserves 41 Borrower Contribution 42 Other (specify) Total Additional Revenue 27,802 27.802 27,802 27,802 USE OF CASH FLOW: 43 HCD Interest Payments 44 Asset Mgmt Fee (CHRP-R/SUHRP & HOME-pre-UMR Only) 45 Asset Mgmt Fee/Prtrshp Costs (MHP/HOME under UMR) 46 Borrower Distributions 47 Residual Receipt Loan Payments 48 Other (specify) 





SACRAMENTO 3000 S Street, Suite 300 Sacramento, CA 95816 916.928.4600

WALNUT CREEK

OAKLAND

LOS ANGELES

NEWPORT BEACH

SAN MARCOS

SAN DIEGO

Board of Directors Capitol Area Development Authority Sacramento, California

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the financial statements of the Somerset Parkside Apartments (Contract Number 80-RHC-007) (Project), a project of the Capitol Area Development Authority, as of and for the fiscal year ended June 30, 2008, and have issued our report thereon dated November 28, 2008 Our opinion includes an explanatory paragraph describing that the financial statements presents only the Project and does not purport to, and do not, present fairly the financial position or changes in financial position of the Capitol Area Development Authority. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Authority's internal control over the Project's financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over the Project's financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over the Project's financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Project's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors, management and the State of California Department of Housing and Community Development and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants

Macion Sini ¿'O'lonnell LLP

Sacramento, California November 28, 2008