

Board of Directors

Ann Bailey, Chair
Bob Lagomarsino, Vice-Chair
Steven Maviglio, Member
Randall Winston, Member
Nick Avdis, Member
Rachel Mercurio, Board Secretary

CADA Administration

Wendy Saunders, Executive Director
Marc de la Vergne, Deputy Executive Director
Noelle Mussen, Finance Director
Tom Kigar, Special Projects Director
Todd Leon, Development Director

Legal Counsel

Jeff Mitchell
Kronick, Moskovitz, Tiedemann & Girard

Phone: (916) 322-2114

Web: www.cadagnet.org

AGENDA REGULAR MEETING
THE CAPITOL AREA DEVELOPMENT
AUTHORITY
BOARD OF DIRECTORS

FRIDAY, DECEMBER 6, 2019
10:00 A.M.

CADA ADMINISTRATIVE OFFICE
1522 14TH STREET, SACRAMENTO, CA 95814



1. Roll Call

2. Approval of Minutes: October 18, 2019

3. Chair's Oral Report

4. Election of Vice Chair

Recommended Action: Accept nomination. Close nominations. Election.

5. 2020 Board Committee Appointments

Recommended Action: By motion, express concurrence with the proposed 2020 Board Committee appointments.

6. Executive Director's Oral Report

7. Audited Financial Reports – Fiscal Year 2018/2019

Recommended Action: Adopt resolutions accepting and releasing financial reports audited by Cohn Reznick LLP.
Contact: Noelle Mussen, Finance Director

CONSENT CALENDAR (ITEMS 8 - 9)

Items listed on the Consent Calendar are considered and acted upon by one motion. A member of the Board or staff may request an item be removed for separate consideration.

8. Employee Handbook

Recommended Action: Adopt resolution approving the 2020 Employee Handbook.
Contact: Jill Azevedo, Human Resources Manager

9. 2020 Board Meetings and Committee Meetings Schedules

Recommended Action: Adopt resolutions approving the 2020 Board Meetings and Committee Meetings Schedules.
Contact: Rachel Mercurio, Board Secretary/Office Manager

10. FY 2019/2020 Mid-Year Budget Revisions of the General Operations Budget and Capital Investment Program Budgets, Including Assessment of Fund Balances

Recommended Action: Adopt resolution approving mid-year revisions to the General Operations Budget and Capital Investment Program Budgets.
Contact: Noelle Mussen, Finance Director

11. MIG Change Order – Envision O Street Concept Plan (7th to 17th Streets)

Recommended Action: Adopt resolution approving change order #2 with MIG for completion of the Envision O Street Concept Plan.
Contact: Marc de la Vergne, Deputy Executive Director

12. Oral Staff Reports/Updates

- A. Downtown Sacramento Partnership: See Agenda Item 4
- B. Downtown Sacramento Revitalization Corporation: See Agenda Item 4
- C. Midtown Association: See Agenda Item 4
- D. Roosevelt Park (1619 9th Street)
- E. O Street Streetscape (7th – 17th Streets): See Agenda Item 11
- F. Other Neighborhood Improvements
- G. The Vantage (Site 21 - Southwest Corner of 14th and N Streets)
- H. CADA Courtyard Site (1322 O Street)
- I. R Street PBID
- J. R Street Affordable Housing (1717 S Street)
- K. R Street Parking Structure (8th/9th Streets)

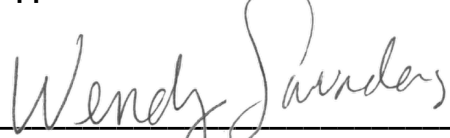
13. Transmittals

- A. Business Plan Mid-Year Update
- B. Ombudsman Report: September/October 2019
- C. Apartment Status Report: October 2019
- D. Affordable Housing Report: October 2019
- E. Commercial Leases/Vacancies: None
- F. CADA Neighborhood Incident Report: October 2019
- G. Contracts Log: October 2019
- H. Financial Report for Period Ending: No Report
- I. City Treasurer Monthly Investment Report: October 2019

14. Opportunity for the Public to Address the Board Regarding Matters Not on the Agenda

15. Adjournment

Approved for Transmittal:



Wendy S. Saunders, Executive Director

NOTE: THE BOARD MAY TAKE ACTION ON ANY MATTER LISTED ON THE AGENDA. ADDITIONALLY, THE BOARD MAY TAKE ACTION ON ANY MATTER NOT LISTED ON THE AGENDA TO THE EXTENT PERMITTED BY APPLICABLE LAW. PURSUANT TO STATE AND FEDERAL LAW, IF YOU HAVE A REQUEST FOR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO ASSIST YOU IN PARTICIPATING IN THE MEETING, PLEASE CONTACT RACHEL MERCURIO, BOARD SECRETARY AT (916) 322-2114 TO MAKE SUCH A REQUEST. IN ORDER TO ALLOW ADEQUATE TIME TO ACCOMMODATE ANY REQUESTS, CADA ASKS THAT THE REQUEST BE MADE AT LEAST 24 HOURS PRIOR TO THE MEETING.