



December 11, 2020

TO: CADA Board of Directors

**SUBJECT: December 18, 2020 Board Meeting
AGENDA ITEM 9
2021 BOARD MEETINGS AND COMMITTEE MEETINGS SCHEDULES**

CONTACT: Jill Azevedo, Acting Board Secretary

RECOMMENDED ACTION:

Adopt resolutions approving the Board Meetings and Committee Meetings Schedules for 20201.

Staff recommends that the Board adopt a resolution setting the 2021 meetings of the CADA Board of Directors and a separate resolution setting the meetings of the Operations, Neighborhood Development and the Development and Construction Committees.

BACKGROUND

Each December the Board reviews and adopts schedules setting dates for regular CADA Board meetings and Committee meetings. Board meeting and Committee meeting dates can be cancelled or modified if properly noticed. Additional meetings can be scheduled as "Special Board Meetings" or "Special Committee Meetings" if required.

POLICY ISSUES

CADA By-Laws Section 2.1, Regular Meetings, states that "Regular meetings of the Commission shall be held at the time and frequency, and place specified by resolution duly adopted by the Board of Directors."

In November 2020, staff distributed the proposed 2021 Board Meetings and Committee Meetings Schedules to the Board Chair for review and comment. To facilitate action at the December 18, 2020 Board meeting, staff requested the Board Chair and members to inform the Board Secretary prior to the Board meeting if they knew of any conflicts with these scheduled meeting dates. The following schedule proposed for adoption at this meeting incorporates comments received from Board members since that time.

Board Meetings

- Friday, January 22nd
- Friday, February 12th
- Friday, March 19th
- Friday, April 16th
- Friday, May 14th
- Friday, June 25th

July---NO MEETING
Friday, August 20th
Friday, September 17th
Friday, October 22nd
November ---NO MEETING
Friday, December 10th

If approved by the Board, the Board meetings on this schedule would be held on Fridays at the CADA Administrative Offices at 1522 14th Street starting at 10:00 a.m. Board meetings are generally 1 to 3 hours in length. As noted above, there will be no regular Board meetings scheduled in July and November.

Committee Meetings

The proposed Operations and Neighborhood Development Committee Meetings Schedules for 2021 is as follows:

Operations Committee: 2:00 p.m.
Neighborhood Development Committee: 3:00 p.m.

Tuesday, January 19th
Tuesday, February 9th
Tuesday, March 16th
Tuesday, April 13th
Tuesday, May 11th
Tuesday, June 22nd
July --- NO MEETING
Tuesday, August 17th
Tuesday, September 14th
Tuesday, October 19th
November --- NO MEETING
Tuesday, December 7th

The proposed Development Construction Schedule for 2021 is as follows:

Development and Construction Committee: 9:30 a.m.

Wednesday, January 20th
Wednesday, February 10th
Wednesday, March 17th
Wednesday, April 14th
Wednesday, May 12th
Wednesday, June 23rd
July --- NO MEETING
Wednesday, August 18th
Wednesday, September 15th
Wednesday, October 20th
November --- NO MEETING
Wednesday, December 8th

Committee meetings on this schedule will be held at the CADA Administrative Offices at 1522 14th Street starting. As noted above, there are no regular committee meetings scheduled in July and November.

FINANCIAL IMPACT

No financial impact.

ENVIRONMENTAL REVIEW

Not applicable, the recommended action is not a project pursuant to the California Environmental Quality Act (CEQA) guidelines and does not require environmental review.

CONTRACT AWARD CONSIDERATIONS

Not applicable. The recommended action does not involve contract awards.

RESOLUTION NO. 20 - 35

Adopted by the Capitol Area Development Authority

December 18, 2020

RESOLUTION ADOPTING THE 2021 COMMITTEE MEETINGS SCHEDULE

WHEREAS, the Board of Directors for the Capitol Area Development Authority will hold regular committee meetings during the calendar year 2021; and

WHEREAS, the meeting schedule has been established for the purpose of establishing when these meetings will occur.

NOW, THEREFORE, BE IT RESOLVED, by the Capitol Area Development Authority, that the Regular Committee Meetings Schedule for 2021 is as follows:

Operations Committee: 2:00 p.m.
Neighborhood Development Committee: 3:00 p.m.

Tuesday, January 19th
Tuesday, February 9th
Tuesday, March 16th
Tuesday, April 13th
Tuesday, May 11th
Tuesday, June 22nd
July --- NO MEETING
Tuesday, August 17th
Tuesday, September 14th
Tuesday, October 19th
November --- NO MEETING
Tuesday, December 7th

Development and Construction Committee: 9:30 a.m.

Wednesday, January 20th
Wednesday, February 10th
Wednesday, March 17th
Wednesday, April 14th
Wednesday, May 12th
Wednesday, June 23rd
July --- NO MEETING
Wednesday, August 18th
Wednesday, September 15th
Wednesday, October 20th
November --- NO MEETING
Wednesday, December 8th

All meetings of the CADA Board of Directors are publicly announced and open to the public in accordance with the Ralph M. Brown Act.

The regular committee meetings will take place at the CADA Administrative Office, 1522 14th Street, Sacramento, CA at the designated times set forth above unless otherwise announced.

Ann Bailey, Chair

ATTEST:

Jill Azevedo - Acting Secretary to the Board of Directors

RESOLUTION NO. 20 - 36

Adopted by the Capitol Area Development Authority

December 18, 2020

RESOLUTION ADOPTING THE 2021 BOARD MEETINGS SCHEDULE

WHEREAS, the Board of Directors for the Capitol Area Development Authority will hold regular Board meetings during the calendar year 2021; and

WHEREAS, the Board of Directors must establish when these meetings will occur.

NOW, THEREFORE, BE IT RESOLVED, by the Capitol Area Development Authority, that the Regular Board Meeting Schedule for 2021 is as follows:

Friday, January 22nd
Friday, February 12th
Friday, March 19th
Friday, April 16th
Friday, May 14th
Friday, June 25th
July---NO MEETING
Friday, August 20th
Friday, September 17th
Friday, October 22nd
November ---NO MEETING
Friday, December 10th

All meetings of the CADA Board of Directors are publicly announced and open to the public in accordance with the Ralph M. Brown Act.

The regular Board meetings will take place at the CADA Administrative Office, 1522 14th Street, Sacramento, CA beginning at 10:00 a.m. unless otherwise announced.

Ann Bailey, Chair

ATTEST:

Jill Azevedo
Acting Secretary to the Board of Directors