

Board of Directors

Ann Bailey, Chair
Bob Lagomarsino, Vice Chair
Nick Avdis, Member
Emily Baime Michaels, Member
VACANT, Member
Tara Gandara, Board Secretary

CADA Administration

Wendy Saunders, Executive Director
Marc de la Vergne, Deputy Executive Director
Noelle Mussen, Finance Director
Tom Kigar, Special Projects Director
Todd Leon, Development Director

Legal Counsel

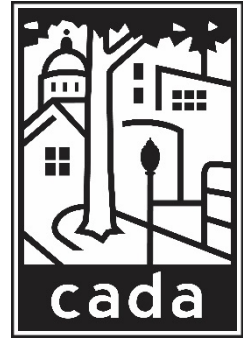
Jeff Mitchell
Kronick, Moskovitz, Tiedemann & Girard

Phone: (916) 322-2114
Web: www.cadanet.org

AGENDA REGULAR MEETING THE CAPITOL AREA DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

**FRIDAY, DECEMBER 10, 2021
10:00 A.M.**

**CADA ADMINISTRATIVE OFFICE
1522 14TH STREET, SACRAMENTO, CA 95814**



In light of COVID-19 restrictions on public gatherings, the Board and Members of the Public are invited to participate via ZOOM.

To join via Zoom:

Go to: <https://zoom.us/join>

Or join by phone: (669) 900-9128 (Pacific Coast)

Find your local number: <https://zoom.us/u/acmxhQbp2e>

Meeting ID: 891 9049 4255

To Request Meeting Password or Submit Written Public Comments (prior to start of meeting):

tgandara@cadanet.org

1. Roll Call

2. Approval of Minutes: October 22, 2021

3. Chair's Oral Report

4. Election of Vice Chair

Recommended Action: Accept nomination. Close nominations. Election.

5. 2022 Board Committee Appointments

Recommended Action: By motion, express concurrence with the proposed 2022 Board Committee appointments.

6. Executive Director's Oral Report

7. FY 2021/2022 Mid-Year Budget Revisions of the General Operations Budget and Capital Investment Program Budgets, Including Assessment of Fund Balances

Recommended Action: Adopt resolution approving mid-year revisions to the General Operations Budget and Capital Investment Program Budgets.

Contact: Noelle Mussen, Finance Director

8. Dean Courtyard Landscaping Project

Recommended Action: Adopt resolution authorizing the Executive Director to enter into a construction contract with Marina Landscape, Inc. in the amount of \$72,400.00 for the Dean Courtyard Landscaping Project at 1400 N Street, Sacramento, CA 95814.

Contact: Frank Czajka, Construction Manager
Russ Juneau, Facilities Maintenance Manager

CONSENT CALENDAR (ITEMS 9 - 11)

Items listed on the Consent Calendar are considered and acted upon by one motion. A member of the Board or staff may request an item be removed for separate consideration.

9. Employee Handbook

Recommended Action: Adopt resolution approving the 2022 Employee Handbook.

Contact: Jill Azevedo, Human Resources Manager

10. 2022 Board Meetings and Committee Meetings Schedules

Recommended Action: Adopt resolutions approving the 2022 Board Meetings and Committee Meetings Schedules.

Contact: Tara Gandara, Contracts and Office Manager/ Board Secretary

11. Authorization of Teleconference Meetings of CADA Legislative Bodies Pursuant to the Ralph M. Brown Act

Recommended Action: Adopt resolution Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom (March 4, 2020) as Applicable in CADA's Jurisdiction and Authorizing Teleconference Meetings of CADA Legislative Bodies Pursuant to the Ralph M. Brown Act

Contact: Tara Gandara, Contracts and Office Manager/ Board Secretary

12. O Street Streetscape – Oral Report

Recommended Action: For Review and Comment Only

Contact: Marc de la Vergne, Deputy Executive Director

13. Oral Staff Reports/Updates

- A. Downtown Sacramento Partnership: See Agenda Item 6
- B. Downtown Sacramento Revitalization Corporation: See Agenda Item 6
- C. Midtown Association: See Agenda Item 6
- D. O Street Streetscape (7th – 17th Streets): See Agenda Item 12
- E. Energy Conservation
- F. Other Neighborhood Improvements
- G. 10th Street Commercial
- H. 1322 O Street – Sonrisa
- I. 14th & N – The Cypress
- J. 1717 S Street – ARY Place

14. Transmittals

- A. Business Plan Mid-Year Update
- B. Ombudsman Report: October/November 2021
- C. Apartment Status Report: October/November 2021
- D. Affordable Housing Report: October/November 2021
- E. Commercial Leases/Vacancies: October/November 2021
- F. CADA Neighborhood Incident Report: October/November 2021
- G. Contracts Log: October/November 2021
- H. Financial Report: None
- I. City Treasurer Monthly Investment Report: None

15. Opportunity for the Public to Address the Board Regarding Matters Not on the Agenda

16. Adjournment

Approved for Transmittal:



Wendy S. Saunders, Executive Director

NOTE: THE BOARD MAY TAKE ACTION ON ANY MATTER LISTED ON THE AGENDA. ADDITIONALLY, THE BOARD MAY TAKE ACTION ON ANY MATTER NOT LISTED ON THE AGENDA TO THE EXTENT PERMITTED BY APPLICABLE LAW. PURSUANT TO STATE AND FEDERAL LAW, IF YOU HAVE A REQUEST FOR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO ASSIST YOU IN PARTICIPATING IN THE MEETING, PLEASE CONTACT TARA GANDARA, BOARD SECRETARY AT (916) 322-2114 TO MAKE SUCH A REQUEST. IN ORDER TO ALLOW ADEQUATE TIME TO ACCOMMODATE ANY REQUESTS, CADA ASKS THAT THE REQUEST BE MADE AT LEAST 24 HOURS PRIOR TO THE MEETING.