



December 12, 2022

TO: CADA Board of Directors

SUBJECT: **December 16, 2022, Board Meeting**
AGENDA ITEM 10
FY 2022-2023 WASTE REMOVAL SERVICE CONTRACT

CONTACT: Merri Stutes, Resident Services Manager
Tara Gandara, Contracts and Office Manager/ Board Secretary

RECOMMENDED ACTION:

Staff recommends that the Board, by resolution, award the FY 2022-2023 Waste Removal Service Contract to Allied Waste Services of North America, LLC dba Republic Services of Sacramento in an amount not-to-exceed \$150,000.

BACKGROUND

In June 2017, CADA and Republic Services of Sacramento entered into a contract under which Republic agreed to provide trash-hauling services. The contract allowed for a series of one-year renewals, the last of which expired on June 30, 2022.

On May 25, 2022 CADA issued a request for bids for "Fiscal Year 2022-2023 FY Waste Removal - Various Locations." Two vendors, Republic Services and Atlas, returned bids by the June 8 due date.

Staff opened and reviewed the bids and determined they were fully responsive to CADA's requests for bids. However, in reviewing the bids, staff was not satisfied with the information available to it in the bid responses for a number of reasons including potential service or operational issues the bid package did not address. Consequently, staff concluded that it was in the best interests of CADA to reject both bids and issue a new request for bids that captures more information about potential bidders so that staff could complete a more comprehensive service evaluation.

On June 24, 2022, the Board of Directors authorized the Executive Director to enter into a first Amendment to the contract with Republic Services, Inc. to extend the contract by up to 120 days. This extension expired on October 31, 2022.

On October 14 2022, the Board of Directors authorized the Executive Director to enter into a second Amendment to the contract with Republic Services, Inc. to extend the contract by up to 90 additional days to allow additional time to finalize the new bid documents for the new request for proposals. The second extension will expire on January 31, 2023.

The waste management service contract being recommended for approval at this meeting was re-advertised on November 15, 2022 in accordance with CADA's formal bid procedures using a revised request for proposal. On November 30, 2022, Republic Services of Sacramento was the only company to submit a proposal and was a responsive bidder. (Please see **Attachment 1**: Proposal Tabulation Form). Republic's base bid amount was \$12,152.26 monthly, or \$145,827.12 annually. Republic is CADA's waste removal service provider currently and has performed this duty since 2012.

POLICY ISSUES

This contract comes before the Board for approval because the proposed contract amount exceeds the \$50,000 Executive Director's contract authority.

STRATEGIC PLAN

This action supports the achievement of CADA's goals to create a sustainable neighborhood and be a leader in urban properties management.

FISCAL IMPACTS

The proposed not-to-exceed contract amount of \$150,000 (\$12,500 monthly) would cover both the regular service and an allowance for additional services that may be requested during the year. While this is the total annual contract amount, the current fiscal impact to CADA for the remaining term of this contract, February 1st through June 30th, 2023, will be \$62,500. The FY 2022-2023 Operating Budget proposed for adoption at the June 2022 meeting was \$12,000 short. Additional funds are being requested in the mid-year budget review at this meeting.

ENVIRONMENTAL REVIEW

Not applicable. This is an administrative action and is not a project subject to the guidelines of the California Environmental Quality Act (CEQA).

CONTRACT AWARD CONSIDERATIONS

Republic Services of Sacramento. was selected through a formal request for proposal process for the 2022-2023 fiscal year. CADA's outreach advertising program was utilized in the advertisement of this proposal package. The contract allows for four (4) one (1) year contract extensions, with annual increases in rates capped at 5% per year.

Attachments:

1. Proposal Tabulation Form



CAPITOL AREA DEVELOPMENT AUTHORITY — Proposals Received

Project: FY Waste Management – Various Locations

Proposal Opening: Wednesday, November 30, 2022 @ 2:00 p.m. @ 1522 14th Street, Sacramento

	Name of Company	Bid
1.	Republic Services	\$12,152.26
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Verified: 11/30/22
Date

Signature

Signature

RESOLUTION NO. 22 - 42

Adopted by the Capitol Area Development Authority

December 16, 2022

**RESOLUTION AWARDING A
WASTE REMOVAL SERVICE CONTRACT
TO REPUBLIC SERVICES OF SACRAMENTO**

BE IT RESOLVED by the Capitol Area Development Authority that:

The Executive Director is hereby authorized on behalf of the Authority to enter into a Waste Removal Service contract for five (5) months with Republic Services of Sacramento with the option to extend the contract for four (4) one (1) year terms.

The total compensation payable under the first year of the contract shall not exceed One Hundred Fifty Thousand Dollars (\$150,000). Rate increases provided for under the contract shall not exceed 5% per year.

Ann Bailey, Chair

ATTEST:

Tara Gandara
Secretary to the Board of Directors