



December 12, 2022

TO: CADA Board of Directors

SUBJECT: December 16, 2022 Board Meeting
AGENDA ITEM 12
2023 BOARD MEETINGS AND COMMITTEE MEETINGS SCHEDULES

CONTACT: Tara Gandara, Contracts and Office Manager/ Board Secretary

RECOMMENDED ACTION:

Staff recommends that the Board adopt a resolution setting the 2023 meetings of the CADA Board of Directors and a separate resolution setting the meetings of the Operations, Neighborhood Development and the Development and Construction Committees.

BACKGROUND

Each December the Board reviews and adopts schedules setting dates for regular CADA Board meetings and Committee meetings. Board meeting and Committee meeting dates can be cancelled or modified if properly noticed. Additional meetings can be scheduled as "Special Board Meetings" or "Special Committee Meetings" if required.

POLICY ISSUES

CADA By-Laws Section 2.1, Regular Meetings, states that "Regular meetings of the Commission shall be held at the time and frequency, and place specified by resolution duly adopted by the Board of Directors."

In November 2022, staff distributed the proposed 2023 Board Meetings and Committee Meetings Schedules to the Board Chair for review and comment. To facilitate action at the December 16, 2022 Board meeting, staff requested the Board Chair and members to inform the Board Secretary prior to the Board meeting if they knew of any conflicts with these scheduled meeting dates. The following schedule proposed for adoption at this meeting incorporates comments received from Board members since that time.

Board Meetings

Friday, January 20th
Friday, February 17th
Friday, March 17th
Friday, April 14th
Friday, May 19th
Friday, June 30th
July---NO MEETING
Friday, August 18th

Friday, September 15th
Friday, October 27th
November ---NO MEETING
Friday, December 8th

If approved by the Board, the Board meetings on this schedule would be held on Fridays at the CADA Administrative Offices at 1522 14th Street starting at 10:00 a.m. Board meetings are generally 1 to 3 hours in length. As noted above, there will be no regular Board meetings scheduled in July and November.

Committee Meetings

The proposed Operations and Neighborhood Development Committee Meetings Schedules for 2023 is as follows:

Operations Committee:	2:00 p.m.
Neighborhood Development Committee:	3:00 p.m.

Tuesday, January 17th
Tuesday, February 14th
Tuesday, March 14th
Tuesday, April 11th
Tuesday, May 16th
Tuesday, June 27th
July --- NO MEETING
Tuesday, August 15th
Tuesday, September 12th
Tuesday, October 24th
November --- NO MEETING
Tuesday, December 5th

The proposed Development Construction Schedule for 2023 is as follows:

Development and Construction Committee:	9:30 a.m.
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Wednesday, January 18th
Wednesday, February 15th
Wednesday, March 15th
Wednesday, April 12th
Wednesday, May 17th
Wednesday, June 28th
July --- NO MEETING
Wednesday, August 16th
Wednesday, September 13th
Wednesday, October 25th
November --- NO MEETING
Wednesday, December 6th

Committee meetings on this schedule will be held at the CADA Administrative Offices at 1522 14th Street. As noted above, there are no regular committee meetings scheduled in July and November.

FINANCIAL IMPACT

No financial impact.

ENVIRONMENTAL REVIEW

Not applicable, the recommended action is not a project pursuant to the California Environmental Quality Act (CEQA) guidelines and does not require environmental review.

CONTRACT AWARD CONSIDERATIONS

Not applicable. The recommended action does not involve contract awards.

RESOLUTION NO. 22 – 44

Adopted by the Capitol Area Development Authority

December 16, 2022

RESOLUTION ADOPTING THE 2023 COMMITTEE MEETINGS SCHEDULE

WHEREAS, the Board of Directors for the Capitol Area Development Authority will hold regular committee meetings during the calendar year 2023; and

WHEREAS, the meeting schedule has been established for the purpose of establishing when these meetings will occur.

NOW, THEREFORE, BE IT RESOLVED, by the Capitol Area Development Authority, that the Regular Committee Meetings Schedule for 2023 is as follows:

Operations Committee: 2:00 p.m.
Neighborhood Development Committee: 3:00 p.m.

Tuesday, January 17th
Tuesday, February 14th
Tuesday, March 14th
Tuesday, April 11th
Tuesday, May 16th
Tuesday, June 27th
July --- NO MEETING
Tuesday, August 15th
Tuesday, September 12th
Tuesday, October 24th
November --- NO MEETING
Tuesday, December 5th

Development and Construction Committee: 9:30 a.m.

Wednesday, January 18th
Wednesday, February 15th
Wednesday, March 15th
Wednesday, April 12th
Wednesday, May 17th
Wednesday, June 28th
July --- NO MEETING
Wednesday, August 16th
Wednesday, September 13th
Wednesday, October 25th
November --- NO MEETING
Wednesday, December 6th

All meetings of the CADA Board of Directors are publicly announced and open to the public in accordance with the Ralph M. Brown Act.

The regular committee meetings will take place at the CADA Administrative Office, 1522 14th Street, Sacramento, CA at the designated times set forth above unless otherwise announced.

Ann Bailey, Chair

ATTEST:

Tara Gandara
Secretary to the Board of Directors

RESOLUTION NO. 22 - 45

Adopted by the Capitol Area Development Authority

December 16, 2021

RESOLUTION ADOPTING THE 2023 BOARD MEETINGS SCHEDULE

WHEREAS, the Board of Directors for the Capitol Area Development Authority will hold regular Board meetings during the calendar year 2023; and

WHEREAS, the Board of Directors must establish when these meetings will occur.

NOW, THEREFORE, BE IT RESOLVED, by the Capitol Area Development Authority, that the Regular Board Meeting Schedule for 2023 is as follows:

Friday, January 20th
Friday, February 17th
Friday, March 17th
Friday, April 14th
Friday, May 19th
Friday, June 30th
July---NO MEETING
Friday, August 18th
Friday, September 15th
Friday, October 27th
November ---NO MEETING
Friday, December 8th

All meetings of the CADA Board of Directors are publicly announced and open to the public in accordance with the Ralph M. Brown Act.

The regular Board meetings will take place at the CADA Administrative Office, 1522 14th Street, Sacramento, CA beginning at 10:00 a.m. unless otherwise announced.

ATTEST:

Ann Bailey, Chair

Tara Gandara
Secretary to the Board of Directors