



September 22, 2023

TO: CADA Board of Directors

**SUBJECT: September 29, 2023 Board Meeting
AGENDA ITEM 12
FY 2023-2024 BATHTUB AND SINK REFINISHING CONTRACT**

CONTACT: Frank Czajka, Construction Manager
Russ Juneau, Facilities Maintenance Manager
Tara Gandara, Contracts & Office Manager/Board Secretary

RECOMMENDED ACTION:

Staff recommends that the Board, by resolution, award the FY 2023-2024 Bathtub & Sink Refinishing contract to Rebuildit, Inc. in an amount not-to-exceed \$75,000.

BACKGROUND

In June 2021, CADA and Miracle Method entered into a contract under which Miracle Method agreed to provide FY Bathtub & Sink Refinishing services. The contract allowed for a one-year renewal, which expired on June 30, 2023.

In May 2023, CADA issued a request for bids for "Fiscal Year 2023-2024 Bathtub & Sink Refinishing - Various Locations." Rebuildit, Inc., returned their bid by the June 14th due date. Miracle Method's bid did not arrive in time to be included.

Staff opened and reviewed the bids and determined that Rebuildit, Inc. was fully responsive to CADA's requests for bids and that Miracle Method's bid was late and non-responsive. Subsequently, CADA discovered that the incorrect contractor license classification was listed on the bid package for the FY 2023-2024 Bathtub and Sink Refinishing contract. Consequently, staff went to the Board on June 30, 2023 to reject all bids and extend the existing Miracle Method contract until the revised bidding process could be completed.

The FY Bathtub & Sink Refinishing contract being recommended for approval at this meeting was re-advertised on July 14, 2023 in accordance with CADA's formal bid procedures using a revised Project Checklist with the corrected required contractor's license included. On July 27, 2023, Rebuildit, Inc. was the lowest bidder. (Please see **Attachment 1:** Bid Tabulation Form). Rebuildit, Inc. is also CADA's new FY Countertop Replacement provider for the 2023-2024 fiscal year.

POLICY ISSUES

This contract comes before the Board for approval because the proposed contract amount exceeds the Executive Director's \$50,000 contract authority.

STRATEGIC PLAN

This action supports the achievement of CADA's goals to create a sustainable neighborhood and be a leader in urban properties management.

FISCAL IMPACTS

The proposed not-to-exceed contract amount of \$75,000 (\$6,250 monthly) will cover the regular services requested during the year. While this is the total annual contract amount, the current prorated fiscal impact to CADA for the remaining term of this contract, October 1st, 2023 through June 30th, 2024, will be \$56,250. This amount, in addition to the previously approved amendment amount, is within the current budget.

CONTRACT AWARD CONSIDERATIONS

Contracts with a value of more than \$50,000 or more require Board approval. The contract will be executed before September 30th, 2023.

ENVIRONMENTAL CONSIDERATIONS

Not applicable. The proposed action is an administrative matter, and is not a project subject to the guidelines of the California Environmental Quality Act (CEQA).

Attachments:

1. Bid Tabulation Form
2. Resolution 23-46



CAPITOL AREA DEVELOPMENT AUTHORITY — Bids Received

Project: FY Bathtub & Sink Refinishing – Various Locations, Sacramento – FY 2023-2024

Bid Opening: Thursday, July 27, 2023 @ 2:00 p.m. @ 1522 14th Street, Sacramento


	Name of Company	Bid
1.	MIRACLE METHOD	87,500.00
2.	REBUILDIT INC.	53,960.00
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Verified: 

Date

7/27/23

Signature


Signature

RESOLUTION NO. 23 - 46

Adopted by the Capitol Area Development Authority

September 29, 2023

**RESOLUTION AWARDING A
FY 2023-2024 BATHTUB AND SINK REFINISHING CONTRACT
TO ELITE SERVICE EXPERTS, INC.**

WHEREAS, in May 2023, CADA issued a request for bids for "Fiscal Year 2023-2024 Bathtub & Sink Refinishing - Various Locations";

WHEREAS, after contractors submitted bids, staff determined that the incorrect contractor license classification was listed in the bid package and that it was necessary to reject all bids, extend the existing Miracle Method contract until the revised bidding process could be completed;

WHEREAS, the Board authorized staff to reject all bids, extend the Miracle Method contract, and revise the bid package and re-issue it;

WHEREAS, the FY Bathtub & Sink Refinishing contract was re-advertised on July 14, 2023 in accordance with CADA's formal bid procedures using a revised Project Checklist with the corrected required contractor's license included; and

WHEREAS, on July 27, 2023, staff opened bids and determined that Rebuildit, Inc. was the lowest responsible responsive bidder.

NOW, THEREFORE, BE IT RESOLVED by the Capitol Area Development Authority that:

The Executive Director is hereby authorized on behalf of the Authority to enter into a FY 2023-2024 Bathtub & Sink Refinishing contract for nine (9) months with Rebuildit, Inc. with the option to extend the contract for one (1) one (1) year term.

The total compensation payable under the first year of the contract shall not exceed Seventy-Five Thousand Dollars (\$75,000) with the option to renew for the same amount.

Ann Bailey, Chair

ATTEST:

Tara Gandara
Secretary to the Board of Directors