



May 16, 2025

**TO:** Capitol Area Community Development Corporation (CACDC) Board of Directors  
**SUBJECT:** **May 23, 2025, Board Meeting**  
**AGENDA ITEM 10**  
**APPOINTMENT OF THE VICE PRESIDENT**

**CONTACT PERSON:** Tara Gandara, Contracts and Office Manager/Board Secretary  
[CADA]/Secretary [CACDC]

**RECOMMENDED ACTION:**

Staff recommends the Capitol Area Community Development Corporation (CACDC) Board of Directors adopt the attached resolution (Attachment 1) appointing the Vice President of the CACDC.

**SUMMARY**

CADA recently underwent an internal reorganization in which a new staff member was appointed to the Deputy Executive Director role, overseeing Development staff. Accordingly, staff is recommending that the new Deputy Executive Director, Josh Palmer, be appointed as CACDC's Vice President.

**BACKGROUND**

The CACDC was established in 2014 for the purpose of facilitating implementation of the Transition Plan, then under discussion with the State, which would have allowed the Capitol Area Development Authority (CADA) to transition its organizational form from a joint powers authority to a nonprofit organization. While discussions regarding the Transition Plan have terminated, the CACDC has proven to be a useful legal entity for certain actions that benefit the community, the purpose for which the CACDC was established.

On November 25, 2014, the CACDC received a determination of federal tax-exempt status from the IRS and on December 23, 2014, the CACDC received a finding of state tax-exempt status from the California Franchise Tax Board.

Staff recommends that Josh Palmer be appointed as Vice President and all other staff members and board members remain the same.

**FINANCIAL IMPACT**

Not Applicable.

**ENVIRONMENTAL CONSIDERATIONS**

Not Applicable.

Attachments:

1. Resolution 25-06

**RESOLUTION NO. 25 – 06**

Adopted by the Capitol Area Community Development Corporation (CACDC) May 23, 2025

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CAPITOL AREA COMMUNITY DEVELOPMENT CORPORATION  
APPOINTING THE VICE PRESIDENT**

**WHEREAS**, CADA named a new Deputy Executive Director, Josh Palmer; and

**WHEREAS**, staff recommends the CACDC Board appoint Josh Palmer as the CACDC Vice President.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Capitol Area Community Development Corporation hereby appoints Josh Palmer as Vice President of CACDC.

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Danielle Foster, President

ATTEST:

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Tara Gandara, Secretary